



**POST: Project Manager 'Speak Out' Youth Mental Health Project
Funded by London Community Response Fund - TNLCF**

SUPERVISED BY: Green Shoes Artistic Director

OUR ORGANISATION

Green Shoes Arts (GSA) supports residents of Barking & Dagenham to create positive change in their own lives and in their local community, through the arts.

Founded in 2009, we've grown from four friends running drama workshops with young people to a thriving Community Interest Company employing four permanent staff plus over 15 freelancers, delivering eight weekly sessions to over 100 participants each week and producing high quality community events and performances. GSA specialises in community arts with a focus on supporting those with Social, Emotional and Mental Health problems. We use the arts to inspire change within our local community.

THE ROLE

We are looking for a Project Manager to lead on 'Speak Out' our new and exciting project supporting young men and boys who are at risk of mental health in the London Borough of Barking and Dagenham.

With funding from **London Community Response Fund - TNLCF**, we want to work with someone who has an ambitious vision and passion for the project. The ideal candidate will have demonstrable experience of managing projects, have a passion for the arts and bringing art to local residents and be able to work on their own initiative and as part of a small team.

THE PROJECT

Speak Out is a community arts project for young men and boys who have / or are at risk of experiencing mental health problems, and would like to engage with the community by making a performance within a group setting. The project will support the most vulnerable young people in our society, who face challenges such as social deprivation, mental health issues and disability, as we emerge from lockdown and the Covid-19 Crisis.

Participants will work with inspiring Male artists who themselves have experience in Mental Health, and through weekly workshops in drama and physical theatre, devise a piece to be performed to pupils at 3+ local schools. Speak Out aims to offer people opportunities to move forward as part of society, challenging the stigma of mental health, with boys from all different cultural and economic backgrounds working together with a common interest in art.

RESPONSIBILITIES:

- To manage the overall successful delivery of Speak Out over 6 months from implementation to evaluation and legacy
- To deliver the project on time, on budget and on target
- To plan and evaluate weekly workshops and regular performances in partnership with the Lead Artists, Artistic Director, Support Artists and Volunteers
- To recruit participants through partner referrals, self-referrals, social media marketing and borough networks with support from the GSA team
- To develop relationships with local mental health service providers, Pupil Referral Units, Additionally Resourced Provision Schools, the Youth Offending Team and other relevant stakeholders and partners to meet referral targets as set by Artistic Director and project funders
- To enable the personal development and engagement of each participant
- To support staff members and volunteers to fulfil their roles in relation to the project
- To develop a sustainable strategy for the continuation of the project following the current funding
- To develop new relationships and continue to build on existing relationships with partners within the Borough in order to identify performance spaces and opportunities for the Young People

PERSON SPECIFICATION

- Experience in managing multi-arts projects
- Experience of working with young people
- Experience of developing activity programmes
- Experience of building relationships with external organisations and managing referrals
- Experience of reflective practice
- Ability to work on own initiative
- Strong understanding of Children and Young People Safeguarding Policies
- Excellent communication skills
- Experience of managing people
- Experience of working to a budget and within a set time frame
- Experience of working with marginalised people including those with mental health issues
- Experience of working with volunteers
- Experience working in a cross art disciplined team
- Experience of monitoring targets and data
- Experience in developing and implementing strategy
- Commitment to continued professional development
- Ability to support GSA marketing & publicity
- Safeguarding Lead Trained

In order to best support, understand and represent the community we are working with in this project, we are particularly interested to hear from candidates who;

- have lived experience of Mental Health, be it through personal experience (self/family/friends) or through prior work experience.
- identify as Male
- identify as being from a minority ethnic background

GSA invites applications from project managers who identify as; Black, Asian and minority ethnic groups, people of colour, refugee, D/deaf, disabled, neurodivergent, working class and/or LGBTQI+, however will not expect or require them to explore their identity in relation to these groups through this project.

Type of engagement: Salary fixed term short contract

Reporting To: Artistic Director

Responsible For: Artists, Volunteers

Hours of Work: Based on 4 days (28 hours) per week. (hours to be arranged with AD and a degree of flexibility in weekly structure will be required in order to respond to the needs of the project.)

Salary: £10,920 (4 days a week for 6 months)

Start Date: week commencing 30th October (may be sooner if suitable candidate is able to commit to an earlier start date)

Length of contract: 6 months, to be completed by April 2021

Place of Work: remote working from home, from our base at Chadwell Heath Community Centre and as necessary in other venues across Barking & Dagenham.

APPLICATION:

To apply, please send a cover letter (no more than 2 pages) detailing your experience of managing successful projects in specific reference to the deliverables and person specification highlighted above, an up-to-date CV and a completed Diversity Monitoring Form.

Please send to Artistic Director Nikki Watson nikki@greenshoesarts.com by 6pm on the 21st of September

Shortlisted candidates will be invited to interview via video call week commencing 28th September.

Due to high numbers of applications, we are unable to give feedback to unsuccessful applicants.